



YOUNG ADULT CARER TRANSITIONS WORKER

East Fife

Job Description and Person Specification

Job Summary

The post-holder will be responsible for providing holistic support for young adult carers aged between 16 and 25.

Reporting directly to Fife Young Carers' Manager, the post-holder will be part of a small team of staff and volunteers, all of whom are expected to contribute to the design and delivery of services to young carers and development of the organisation.

Responsible to

The Manager will provide regular support and supervision on an individual basis.

Key Responsibilities

- To work as part of Fife Young Carers team and link with Job Centre Plus, Fife Carers Centre, local colleges and other partners.
- To work with Young Adult Carers to assess the level and range of their needs
- To provide direct support, information and training to young adult carers to assist in building, social, life skills, confidence and access to further/higher education.
- To advocate on behalf of young adult carers as appropriate.
- To network with staff from a range of agencies in the development of services for young adult carers.
- To specifically develop a peer support service for young adult carers.
- To contribute to strategic planning and service development for Fife Young Carers .
- To be aware of and adhere to Fife Young Carers child protection policy and the relevant procedures for Fife's Child Protection Committee.
- Monitor and evaluate progress of young adult carers work
- To undertake any other duties commensurate with the grade of the post.

Pay Scale

£23,697 p/a

Hours of Work

Full time, 35 hours per week. This post requires flexible working hours which will include some evening and weekend work.

Location/Base

The post will be based at Ore Valley Business Centre, Lochgelly, but the post-holder must be willing to travel throughout Fife and occasionally further.

Travel Allowance

Travel expenses will be paid in accordance with current mileage allowances or at cost if public transport is used.

Annual Leave

Annual Leave entitlement is 30 days per year inclusive of Public Holidays

Disclosure

A full disclosure check through the PVG scheme is mandatory.

Person Specification**Essential Skills:**

Experience of working with vulnerable children and young people

Excellent interpersonal, communication and listening skills

Understanding of child development

Relevant Education, Social Care or Youth Work Qualification at SVQ3 or above

Experience of networking, developing and maintaining professional relationships

Able to work on their own initiative or part of a team

Experience of running targeted programmes for young people

Ability to develop, plan and deliver presentations to a variety of audiences

Ability to work flexibly

IT skills

Ability to empathise and offer emotional support to children and young people

Full clean driving licence and access to a car

Desirable Skills:

Knowledge and understanding of GIRFEC

Experience of carrying out needs assessment for service users

Knowledge of children and young people's rights and the legal implications of working with young people

Group work experience

Understanding of young carers issues

Ability to record, monitor and evaluate work